

Church Lawton Parish Council

GRANT APPLICATION FORM

The information contained on this form will help us process your application. Guidelines on the Church Lawton Parish Council Grants Scheme are available on the Parish Council Website or on request from the Clerk to the Council. We highly recommend that you read the available guidance documentation.

Contact Details

Name of Organisation:			
Address of Organisation:			
	Postcode:		
Name of Applicant:			
Position:			
Telephone Number:			
Email address:			
Facebook:		Twitter:	

About your organisation

Type of organisation:	Charitable Organisation / Unregistered Community Group / Club / Society *delete as appropriate Other (please state): _____ Registered Number: _____ Do you have a constitution or governing document? Yes / No
When was your organisation founded?	
Approximately how many members does your organisation have within the Church Lawton Parish Council Boundary?	
What does your organisation do?	

--

Who do you work with?		
Children under 16 <input type="checkbox"/>	Young people under 25 <input type="checkbox"/>	Older people over 55 <input type="checkbox"/>
People of minority ethnic origin <input type="checkbox"/>	Disabled people <input type="checkbox"/>	Women <input type="checkbox"/>
Other (please state)		

Details of Grant Requested

Title or Brief Description of your Request for Funding?

Details of the Project, Work or Equipment for which Funding is requested?

How will your project benefit the local community within the Church Lawton Parish Council Boundary?

Why is this project needed?

Approximately how many people within the Church Lawton Parish Council boundary will benefit from the project?

Project Costs and Finances

How much will your overall project cost?

How much are you requesting as a grant from Church Lawton Parish Council?

Who else have you approached for funding for this project? If applicable, have the applications been successful?

--

Have you previously applied grant funding from Church Lawton Parish Council?	Yes	No
--	-----	----

If Yes, when did you apply?	
-----------------------------	--

If you were successful, please briefly tell us about the project which was funded

Declaration

I am authorised to make this application on behalf of the above organisation.

I certify that the information contained in this application is correct.

If the information in the application changes, I will inform Church Lawton Parish Council as soon as possible.

I give permission for Church Lawton Parish Council to record the details of my organisation electronically and contact my organisation by phone, mail or email with information from time to time.

I have read and agree to the Conditions contained within the Council’s Community Grants Policy. I agree to Church Lawton Parish Council holding and processing any personal data in this application for the purposes of processing the application. The Council’s privacy policy can be found on the Council’s website.

Signed:	Date:
----------------	--------------

Checklist

Please enclose the following with your application. Applications will only be processed once all this information has been received.

- A project plan giving at the time of completing the application and projected numbers
- Quotations or other evidence of cost for any individual purchases over £200 pounds.
- A projected income and expenditure report for the project

(Note – Other information may be requested)

Please send your completed application to:-

The Parish Clerk
Church Lawton Parish Council

Email: clerk@churchlawton-pc.gov.uk

Tel: 07881 807542

Please ensure you keep a copy of this application form for your records