



**CHURCH
LAWTON**
Parish Council

**MINUTES OF COUNCIL MEETING HELD ON
WEDNESDAY 15th APRIL 2024, 19:00pm
LAWTON MEMORIAL HALL**

Present:

Cllr G Mitchell (chairman), Cllr M Blease-Bourne, Cllr R Giltrap, Cllr M Grocott, Cllr P Redstone, Cllr M Whittle and Cllr R Young

Cheshire East Councillor – represented by Cllr P Redstone

Clerk – Sue Davies

The meeting started at 7:10pm

23-24/227 To receive apologies for absence

Apologies were received from Cllrs I Johnston, L Mackinnon and E Mitchell.

23-24/228 To receive any declaration of interests regarding agenda items.

None.

23-24/229 Public Speaking

None

23-24/230 Approval of Minutes

a. To approve the minutes of the Council Meeting held on Wednesday, 20th March 2024.

Resolved: The Minutes of the Council meeting held on Wednesday, 20th March 2024, were approved.

b. To approve the minutes of the extraordinary meeting held on the 4th April 2024.

Resolved: The minutes of the Extraordinary Meeting held on the 4th April, 2024, were approved.

23-24/231 Committee Minutes

Item deferred. It was agreed that Trustee minutes should not come to Council in future to help maintain the distinction in the Council's roles.

23-24/232 Updates on key items

The Clerk had no relevant updates to provide. The chairman enquired about the guide sheet for 'in house' audits and the Clerk responded that this would be part of the financial regulations review.

23-24/233 Finance:

a. Approval of payments, both retrospective and outstanding

Resolved: The payment schedule attached as Appendix 1 was approved.

b. To receive and approve bank reconciliations and statements dated 31st January 2024 and 28th February 2024.

The bank reconciliations and statements dated 28th February 2024 were received and noted.

c. To receive receipts and payments to date in the financial year.

Item deferred.

d. To receive a budget summary from the Clerk and to agree any recommendations put forward.

Item deferred.

e. To receive an evaluation of reserves and to approve any recommendations.

Item deferred

23-24/234 To receive matters from the Cheshire East representative.

A brief update was given.

23-24/235 Asset Register.

Resolved: To approve the asset register dated 31st March 2024.

23-24/236 To receive details of the audit arrangements for accounts ending 31st March 2024..

The Clerk outlined the audit arrangements for 2024-2024 and confirmed that the internal audit is to be conducted by JDH Business Services Ltd.

23-24/237 Annual Parish Meeting

The Council agreed the arrangements for the Annual Parish Meeting and set the day as the 27th April, 2024. The format was agreed, to include asking the Clerk to request if the Neighbourhood Plan consultant could attend to help so that this session could be the introduction to the first launch of the draft plan.

23-24/238 Clerk's Mobile Phone.

Item deferred.

23-24/239 Members Item: Odd Rode Bus and Community Support.

It was noted that the Council would promote forthcoming trips on the bus to inform Church Lawton residents of the service.

23-24/240 Neighbourhood Planning:

Item deferred.

23-24/241 Other Planning Matters

a. To consider responses to the following applications:

No new applications had been received by the Council.

b. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree any actions.

No further updates have been received.

c. To receive updates on outstanding and recently approved applications.

None raised.

23-24/242 D-Day Arrangements.

Cllr Blease-Bourne provided a brief update on arrangements.

23-24/243 Update on bench provision.

It was noted that a location had still not been agreed. It was agreed that The Green might be a suitable location. The memorial bench present on that site needs to be assessed.

23-24/244 Update on defibrillator provision.

There are no further updates to be reported.

23-24/245 Police update: To receive a police and PCSO report.

Deferred

23-24/246 Community Speed Watch: To receive an update on Community Speed Watch.

Deferred

23-24/247 Environmental Improvement:

The Clerk is in liaison with Streetscape and work is being arranged.

23-24/248 Highways Issues:

An update was provided on the grass verges on Woodgate. It had not yet been managed to arrange a meeting with a highways officer.

23-24/249 To receive any correspondence or other matters from the Clerk.

None

23-24/250 To receive any other reports from the chair or members.

None

23-24/251 Training/meetings and courses:

a. To consider any training requirements.

Noted.

b. To note training attended.

None attended.

23-24/252 Future Agenda Items

None raised..

23-24/253 To agree Date of next meeting: Annual Meeting on Wednesday, 15th May 2024, 7:00pm, Lawton Memorial Hall.

Meeting closed at 9:00pm

Signature of the Chairman of the meeting where the minutes were approved:

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Appendix 1 – Payments for approval 15th April 2024

Ch Work and Leisure	Remaining grant	82420	£57.50	£11.50	£69.00
ChALC	Course/training	2023/277	£50.00	0	£50.00
Recoded Solutions	New email accounts	539112	£124.02	0	£124.02
Payroll	March 23 payroll				

Receipts:

£20,000	First instalment of precept.
£1740.87	Vat reclaim

Signature of the Chairman of the meeting where the minutes were approved:

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