



**CHURCH  
LAWTON**  
Parish Council

**CHURCH LAWTON PARISH COUNCIL**

10<sup>th</sup> April 2024

**To: All members of Church Lawton Parish Council**

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

**MONDAY 15<sup>TH</sup> APRIL, 2024, 7:00PM**  
**LAWTON MEMORIAL HALL**

The agenda for the meeting is set out below.

Sue Davies (clerk)

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**A G E N D A**

- 1. To receive apologies for absence.**
- 2. Declarations of Interest:**  
  
To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
- 3. Public Speaking**  
  
To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
- 4. Approval of Minutes:**  
  
To approve the Minutes of the Council Meeting held on Wednesday, 20<sup>th</sup> March 2024.
- 5. Public Speaking**
- 6. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):**
  - a. Minutes of the Trustee Meeting held on the 22<sup>nd</sup> Feb 2024 and 8<sup>th</sup> April 2024.
  - b. Planning and Projects Committee held on the 21<sup>st</sup> Feb 2024.
- 7. Updates on key items not covered elsewhere – to receive an update from the Clerk. <sup>1</sup>**

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decisions resolving. <sup>1</sup>

**8. Finance:**

- a. To approve payments to be made.
  - i. Retrospective.
  - ii. Payments requiring processing.
- b. To receive and approve bank reconciliations and statements dated 31<sup>st</sup> January 2024, 28<sup>th</sup> February 2024 and 31<sup>st</sup> March 2024.
- c. To receive receipts and payments to date in the financial year.
- d. To receive a budget summary from the Clerk and to agree any recommendations put forward.
- e. To receive an evaluation of reserves and to approve any recommendations.

**9. To receive matters from the Cheshire East representative present. <sup>2</sup>**

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

**10. Asset Register.**

To review and approve the Council's asset register dated 31<sup>st</sup> March 2024.

**11. Annual Parish Meeting**

To discuss and agree the format and arrangements for the 2024 Annual Parish Meeting.

**12. Clerk's mobile phone**

To consider options presented and agree the package to be used.

**13. Members Item: Odd Rode Bus and Community Support**

To receive an update on the Odd Rode Bus and Community Support. (PR and the Clerk)

**14. Neighbourhood Planning:**

To receive an update on the progress of the Neighbourhood Plan Group and to receive a plan going forward. (IJ to lead)

**15. Other Planning Matters (PR to lead)**

- a. To consider responses to the following applications:  
No new applications.
- b. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree to any actions.
- c. To receive updates on outstanding and recently approved applications.

**16. D-Day Arrangements.**

To receive an update and feedback on the community liaison group meetings attended including arrangements for a D Day event. Update on bench provision.

**17. To receive an update on bench provision and to agree any actions required.**

**18. Update on defibrillator provision.**

To receive an update on the defibrillator provision at the Red Bull Public House and on assigned Councillors as guardians.

**19. Police update:**

To receive a police and PCSO report from the Clerk and Cllrs Redstone and Johnston.

**20. Community Speed Watch:**

To receive an update on Community Speed Watch.<sup>1</sup> (IJ)

**21. Environmental Improvement:**

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

**22. Highways Issues: To receive any highways issues from the Clerk or members including:**

- Update on problems around grass verges.

**23. To receive any other correspondence or other matters from the Clerk.<sup>1</sup>**

**24. To receive any reports or items from Members.<sup>1</sup>**

**25. Training/meetings and courses:**

- a. To consider any training requirements.
- b. To note training attended.

**26. Future Agenda Items**

**27. To agree Date of next meeting: Annual Meeting on Wednesday, 15<sup>th</sup> May 2024.**

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<sup>1</sup> Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.