



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

2nd February 2024

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

WEDNESDAY, 7TH FEBRUARY, 2024, 7:30PM
LAWTON MEMORIAL HALL

The agenda for the meeting is set out below.

Sue Davies (clerk)

A G E N D A

1. To receive nominations for and to elect a Vice-Chairman for the Parish Council.

2. To receive apologies for absence.

3. Declarations of Interest:

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

4. Public Speaking –

To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.

5. Approval of Minutes:

To approve the Minutes of the Council Meeting held on Wednesday, 15th January 2024.

6. Co-option Policy:

For the Council to consider and adopt a co-option policy (subject to any agreed amendments).

7. Co-option into the four vacancies on Church Lawton Parish Council.

The consider applications received to fill the four vacancies on Church Lawton Parish Council. To follow the co-option process according to the process agreed in item 6.

For any co-opted councillors to sign their declaration of office witnessed by the clerk and to take up their role from this point onwards.

8. Committee Memberships

To agree any changes to committee memberships as a result of any co-options.

9. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):

- a. Minutes of the Trustee Meeting held on the 12th June 2023, 18th October 2023, 3rd November 2023 and 20th November 2023.
- b. Minutes of the Staffing Committee Meeting held on the 2nd June 2023 and 21st September 2023.
- c. Minutes of the Annual Parish Meeting held on the 2nd June 2023.
- d. Planning and Projects Committee held on Wednesday 25th September 2023.

10. Updates on key items not covered elsewhere – to receive an update from the Clerk. ¹

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decisions resolving. ¹

11. Finance:

- a. To approve payments to be made.
 - i. Retrospective.
 - ii. Payments requiring processing.
- b. To receive and approve bank reconciliations and statements dated 31st January 2024.
- c. To receive receipts and payments to date in the financial year.
- d. To receive a budget summary from the Clerk and to agree any recommendations put forward.
- e. To receive councillor checks on the accounts Q1 to Q3.
- f. To review bank mandates and to agree any changes required.

12. Email/365 provision

To agree to renew the Council's 365 and back-up provision through the current supplier. To agree to the addition of any new accounts required. To further note that in 2025, three quotes will be sought for evaluation and to confirm value for money.

13. Clerk's mobile phone

To consider options presented and agree the package to be used.

14. Corporate risk assessment.

To review and approve the Council's corporate risk assessment subject to any agreed changes.

15. To receive matters from the Cheshire East representative present. ²

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

16. Members Item: Odd Rode Bus and Community Support

To receive a proposal from P Redstone regarding Church Lawton Parish Council requesting use of the Odd Rode Runner and to agree any actions. (PR and the Clerk)

17. Neighbourhood Planning:

To receive an update on the progress of the Neighbourhood Plan Group. (IJ to lead)

18. Other Planning Matters (PR to lead)

- a. To consider responses to the following applications:

[24/0241C 2, Knowsley Lane, Church Lawton, ST7 3AX](#)

Proposed replacement roof including loft conversion, new porch to front, extension of existing balcony & new materials to existing elevations.

Comments deadline – 13th February 2024

[24/0130C Former Twyford Bathroom Site, Linley Lane, Alsager, ST7 2DF](#)

Variation of conditions 2, 15, 16, 19, 20, 21, 22, 26, 30, 32, 33, 36, 37 & 39 on approval 13/4121C:

Full planning permission for the demolition of all existing buildings and the construction of a new retail foodstore; parking and circulation spaces; formation of new pedestrian and vehicle accesses; landscaping and associated works (re-submission of 12/0800C).

Comments deadline: 28th February 2024.

- b. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree any actions.
- c. To receive updates on outstanding and recently approved applications.

19. Cheshire East Consultations: To consider the crossing strategy consultation and agree any response.

[Crossing Strategy Consultation 2024 \(cheshireeast.gov.uk\)](http://cheshireeast.gov.uk)

20. Community Liaison Group update.

To receive an update and feedback on the community liaison group meetings attended including arrangements for a D Day event.

21. Police update:

To receive a police and PCSO report from the Clerk, Cllrs Redstone and Johnston.

22. Community Speed Watch:

To receive an update on Community Speed Watch.¹ (IJ)

23. Environmental Improvement:

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

24. Highways Issues: To receive any highways issues from the Clerk or members.

- 25. To receive any other correspondence or other matters from the Clerk.¹**
- 26. To receive any reports or items from Members.¹**
- 27. Training/meetings and courses:**
 - a. To consider any training requirements.**
 - b. To note training attended.**
- 28. Future Agenda Items**
- 29. To agree Date of next meeting: Wednesday, 20th March 2023.**
- 30. To resolve to move into a Press and Public Excluded Session**
- 31. To receive a staffing update from Cllr Blease-Bourne and to note the resignation of the Deputy Clerk.**

¹ Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.