



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

9th January 2023

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

MONDAY, 15th JANUARY 7:30pm
LAWTON MEMORIAL HALL

The agenda for the meeting is set out below.

Sue Davies (clerk)

A G E N D A

- 1. To receive apologies for absence.**
- 2. To note the resignations of Councillors and progress with co-option of new councillors.**
- 3. Declarations of Interest:**

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
- 4. Public Speaking –**

To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
- 5. Approval of Minutes:**

To approve the Minutes of the Council Meeting held on Wednesday, 18th October 2023.
- 6. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):**
 - a. Minutes of the Trustee Meeting held on the 12th June 2023, 18th October 2023, 3rd November 2023 and 20th November 2023.
 - b. Minutes of the Staffing Committee Meeting held on the 2nd June 2023 and 21st September 2023.
 - c. Minutes of the Annual Parish Meeting held on the 2nd June 2023.
 - d. Planning and Projects Committee held on Wednesday 25th September 2023.

7. Matters Arising from previous minutes not covered elsewhere – to receive an update from the Clerk. ¹

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decision resolving. ¹

8. Finance:

- a. To approve payments to be made.
 - i. Retrospective.
 - ii. Payments requiring processing.
- b. To receive and approve bank reconciliations and statements dated 31st October 2023, 30th November 2023 and 31st December 2023.
- c. To receive receipts and payments to date in the financial year.
- d. To receive the Q2 and Q3 budget and reserves report from the Clerk and to agree any recommendations.

9. Grant Policies and Applications

- a. To review and approve, with agreed amendments, the current grant application form and policy.
- b. To consider and approve or otherwise a grant request from All Saints' Church.
- c. To consider and approve or otherwise a grant request from Smallwood Toad Patrols 2024.

10. Defibrillator provision in the Parish

- a. To receive a status update on current defibrillator provision and the maintenance work required. To consider Parish coverage and future provision.
- b. To receive a quote for a cabinet and new defibrillator for the Red Bull Public House and to approve or otherwise.

11. Budget and Precept for 2024-2025

- a. To consider and approve the draft budget with report for 2024-2025 subject to any amendments.
- b. To agree the precept request for 2024-2025.

12. Mobile Phone contracts for Staff

To receive some quotes for a SIM for the Clerk (who has a spare phone). To agree to delegate to the clerk the purchase of a reconditioned phone and SIM for the deputy clerk subject to an agreed limit.

13. To receive matters from the Cheshire East representative present. ²

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

14. Neighbourhood Planning:

To receive an update on the progress of the Neighbourhood Plan Group.

15. Other Planning Matters

- a. To consider responses to the following applications:

None outstanding at the time of issue of the agenda.

- b. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree any actions.
- c. To receive updates on outstanding and recently approved applications.

16. Community Group update.

To receive an update and feedback on the community group meetings attended including arrangements for a D Day event.

17. Police update:

To receive a police and PCSO report from the Clerk, Cllrs Redstone and Johnston.

18. Community Speed Watch:

To receive an update on Community Speed Watch.¹ (IJ)

19. Environmental Improvement:

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

20. Highways Issues: To receive any highways issues from the Clerk or members.

21. To receive any correspondence or other matters from the Clerk.¹

22. To receive any reports or items from Members.¹

23. Training/meetings and courses:

- a. To consider any training requirements.
- b. To note training attended.

24. Future Agenda Items

25. To agree Date of next meeting: Wednesday, 7th February 2023.

¹ Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.