



**CHURCH  
LAWTON**  
Parish Council

## CHURCH LAWTON PARISH COUNCIL

12<sup>th</sup> October 2023

**To: All members of Church Lawton Parish Council**

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

**WEDNESDAY, 18<sup>th</sup> OCTOBER 2023 at 19:00pm  
LAWTON MEMORIAL HALL**

The agenda for the meeting is set out below.

Sue Davies (clerk)

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### AGENDA

1. **To receive apologies for absence.**
2. **Declarations of Interest:**  
  
To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Speaking –**  
  
To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
4. **Approval of Minutes:**  
  
To approve the Minutes of the Council Meeting held on Wednesday, 6<sup>th</sup> September 2023.
5. **To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):**
  - a. Minutes of the Trustee Meeting held on the 12<sup>th</sup> June 2023.
  - b. Minutes of the Staffing Committee Meeting held on the 2<sup>nd</sup> June 2023 and 21<sup>st</sup> September 2023.
  - c. Minutes of the Annual Parish Meeting held on the 2<sup>nd</sup> June 2023.
  - d. Planning and Projects Committee held on Wednesday 25<sup>th</sup> September 2023.

**6. Matters Arising from previous minutes not covered elsewhere – to receive an update from the Clerk. <sup>1</sup>**

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decision resolving. <sup>1</sup>

**7. Finance:**

- a. To approve payments to be made.
- b. To receive and approve bank reconciliations and statements dated 30<sup>th</sup> September 2023.
- c. To receive receipts and payments to date in the financial year.
- d. To receive the Q2 budget report from the Clerk and to agree any recommendations.
- e. Budget 2024-2025 – To consider initial proposals for the 2024-2025 budget to allow the clerk to produce a draft budget. To resolve to agree that the Clerk take ideas from councillors to produce a budget consultation for the newsletter, the website and for Facebook.

**8. To receive matters from the Cheshire East representative present. <sup>2</sup>**

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

**9. Cheshire East Consultations: Car Parking Charges:**

To consider and agree a response to the Cheshire East car parking consultation, noting correspondence from Alsager Town Council. [Parking reviews and public consultations \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk)

**10. Quality Council Award –**

To receive a report from the Clerk on the outstanding actions and to agree to enter the Quality Award.

**11. Neighbourhood Planning:**

To approve the Terms of Reference of the working group/steering group.

**12. Other Planning Matters**

- a. To consider responses to the following applications:  
[\*\*23/3689D Sandbach Rd North, Church Lawton, St7 3RG\*\*](#)  
Discharge of conditions 9 & 14 on allowed appeal APP/R0660/W/20/3264375 - 19/3667C.
- b. To receive an update related to Grove Manor, the housing needs survey and agree any actions.
- c. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree any actions.
- d. To receive updates on outstanding and recently approved applications.

**13. Parish Council contact details**

- a. To resolve to agree that the Parish Council use the Lawton Memorial Hall address as the official address for future correspondence and to agree arrangements around this.

To agree in principal that the Parish Council purchase mobile phones for Clerk and Deputy, and change the official number from the Clerk's home phone to a mobile number. To further agree that the numbers be used as Lawton Memorial Hall back-up numbers.

**14. Community Engagement:**

To receive a report from the Clerk and to note progress with community engagement.

**15. Community Group update.**

To receive an update on the community group meeting.

**16. Police update:**

To receive a police and PCSO report from the Clerk and Cllrs Redstone and Johnston.

**17. Community Speed Watch:**

To receive an update on Community Speed Watch.<sup>1</sup> (IJ)

**18. Environmental Improvement:**

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

**19. Highways Issues: To receive any highways issues from the Clerk or members.**

**20. To receive any correspondence or other matters from the Clerk.<sup>1</sup>**

**21. To receive any reports or items from Members.<sup>1</sup>**

**22. Training/meetings and courses:**

a. To consider any training requirements.

b. To note training attended.

**23. Future Agenda Items**

**24. To agree Date of next meeting: Wednesday, 6<sup>th</sup> December 2023.**

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<sup>1</sup> Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.