



**CHURCH  
LAWTON**  
Parish Council

## **CHURCH LAWTON PARISH COUNCIL**

31<sup>st</sup> August 2023

**To: All members of Church Lawton Parish Council**

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

**WEDNESDAY, 6<sup>th</sup> SEPTEMBER 2023 at 19:30pm**  
**LAWTON MEMORIAL HALL**

The agenda for the meeting is set out below.

Sue Davies (clerk)

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### **A G E N D A**

**1. To receive apologies for absence.**

**2. Declarations of Interest:**

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

**3. Public Speaking –**

To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.

**4. Approval of Minutes:**

To approve the Minutes of the Council Meeting held on Monday, 19<sup>th</sup> June 2023.

**5. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):**

- a. Minutes of the Trustee Meeting held on the 12<sup>th</sup> May 2023.
- b. Minutes of the Staffing Committee Meeting held on the 2<sup>nd</sup> June 2023.
- c. Minutes of the Annual Parish Meeting held on the 2<sup>nd</sup> June 2023.
- d. Planning and Projects Committee held on Wednesday 16<sup>th</sup> July 2023.

**6. Matters Arising from previous minutes not covered elsewhere – to receive an update from the Clerk. <sup>1</sup>**

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decision resolving. <sup>1</sup>

**7. Finance:**

- a. To approve payments to be made.
- b. To receive and approve bank reconciliations and statements dated 31<sup>st</sup> July 2023.
- c. To receive and approve bank reconciliations and statements dated 31<sup>st</sup> August 2023.
- d. To receive receipts and payments to date in the financial year.
- e. To resolve to update the Unity bank mandate for online payments and authorization to include the assistant clerk and Cllrs Johnston and Blease-Bourne.
- f. To resolve to open a Unity Bank savings account.

**8. To receive matters from the Cheshire East representative present. <sup>2</sup>**

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

**9. Policies:**

To receive and consider the second draft of the draft media, social media and communication policy and to agree to approve subject to any agreed changes.

**10. Quality Council Award –**

To receive a report from the Clerk on the outstanding actions and to agree to enter for the Quality Award.

**11. Neighbourhood Planning**

- a. To resolve to agree to restart the Neighbourhood Plan.  
*If Resolved to restart:*
- b. To resolve to agree the Clerk submit a request to alter the area designation.
- c. To receive a quote from Urban Vision and to resolve to accept or otherwise.
- d. To approve the Terms of Reference of the working group/steering group.
- e. To ratify that the management of the plan and steering group is delegated entirely to the Planning and Projects committee except for approval of the draft plan produced.

**12. Other Planning Matters**

- a. To consider responses to the following applications:  
[23/3219C 12, Barwood Avenue, Church Lawton, ST7 3EN](#)  
Rear and side extension.  
*Comments deadline – 20<sup>th</sup> September 2023*
- b. To receive an update related to Grove Manor and agree any actions.
- c. To receive any updates on the enforcement action on the land adjacent to the Trent and Mersey Canal and agree any actions.

d. To receive updates on outstanding and recently approved applications.

**13. Newsletter**

a. To receive and approve a draft newsletter subject to any agreed changes or additions.

b. To receive and consider quotes for printing.

**14. Cheshire East Consultations: To agree responses to the following:**

a. Car Parking Charges - details due 6<sup>th</sup> September 2023

b. FlexiLink Service Proposals - <https://surveys.cheshireeast.gov.uk/s/FlexiLink/>

c. Allocations Policy Consultations 2023 - [Allocations Policy Consultation 2023 \(cheshireeast.gov.uk\)](https://www.cheshireeast.gov.uk/allocations-policy-consultation-2023)

**15. Community Group update.**

To receive an update on the community group meeting.

**16. Police update:**

To receive a police and PCSO report from the Clerk and Cllrs Redstone and Johnston.

**17. Community Speed Watch:**

To receive an update on Community Speed Watch.<sup>1</sup> (IJ)

**18. Environmental Improvement:**

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

**19. Highways Issues: To receive any highways issues from the Clerk or members.**

**20. To receive any correspondence or other matters from the Clerk.<sup>1</sup>**

**21. To receive any reports or items from Members.<sup>1</sup>**

**22. Training/meetings and courses:**

a. To consider any training requirements.

b. To note training attended.

**23. Future Agenda Items**

**24. To agree Date of next meeting: Wednesday, 18<sup>th</sup> October 2023.**

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<sup>1</sup> Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.