



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

26th July 2023

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

MONDAY 31st JULY 2023 at 19:30pm
LAWTON MEMORIAL HALL

The agenda for the meeting is set out below.

Sue Davies (clerk)

A G E N D A

1. To receive apologies for absence.

2. Declarations of Interest:

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

3. Public Speaking –

To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.

4. Approval of Minutes:

To approve the Minutes of the Council Meeting held on Monday, 19th June 2023.

5. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):

- a. Minutes of the Trustee Meeting held on the 12th May 2023.
- b. Minutes of the Staffing Committee Meeting held on the 2nd June 2023.
- c. Minutes of the Annual Parish Meeting held on the 2nd June 2023.
- d. Planning and Projects Committee held on Wednesday 5th July 2023.

6. Matters Arising from previous minutes not covered elsewhere – to receive an update from the Clerk. ¹

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decision resolving. ¹

7. 2022-2023 audit:

a. To note the publication of accounts timescale put into place.

8. Finance:

a. To approve payments to be made.

b. To receive and approve bank reconciliations and statements dated 30th June 2023.

c. To receive receipts and payments to date in the financial year.

d. To receive a quarter 3 budget report and to agree any recommendations.

9. To receive matters from the Cheshire East representative present. ²

To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.

10. Policies: To receive and consider a first draft of the draft media, social media and communication policy.

11. Quality Council Award –

To consider entering the Council for a quality council award and to agree the expenditure for the entry fee.

12. Planning Matters

a. [23/2659C – Canal Side Farm, 12a Liverpool Road West.](#)

Prior approval for a proposed agricultural produce and machinery storage building.

[23/2455C – 3, Lawton Heath Road, Church Lawton,](#)

Two story side extension.

b. To receive an update related to Grove Manor and agree any actions.

c. To receive updates on outstanding and recently approved applications.

13. Newsletter

a. To receive and approve a draft newsletter subject to any agreed changes or additions.

b. To receive and consider quotes for printing.

14. Community Group update.

To receive an update on the community group meeting.

15. Police update:

To receive a police and PCSO report from the Clerk.

16. Community Speed Watch:

To receive an update on Community Speed Watch.¹

17. Environmental Improvement:

To receive an update on the lengthsman service and environmental improvement and to agree any actions.

18. Highways Issues: To receive any highways issues from the Clerk or members.

19. To receive any correspondence or other matters from the Clerk.¹

20. To receive any reports or items from Members.¹

21. Training/meetings and courses:

a. To consider any training requirements.

b. To note training attended.

22. Future Agenda Items

23. To agree Date of next meeting: Wednesday, 6th September 2023.

¹ Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.