



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

13th June 2023

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

MONDAY 19th JUNE 2023 at 19:00pm
LAWTON MEMORIAL HALL

The agenda for the meeting is set out below.

Sue Davies (clerk)

A G E N D A

1. To receive apologies for absence.

2. Declarations of Interest:

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

3. Public Speaking –

To allow any members of the press or public the opportunity to speak in accordance with Standing Orders.

4. Approval of Minutes:

To approve the Minutes of the Council Meeting held on Tuesday, 23rd May 2023.

5. To receive and note the minutes of Trustee and Committee Minutes (Note that any recommendations or actions relevant to Full Council are picked up on separate agenda points):

- a. Minutes of the Trustee Meeting held on the 12th May 2023.
- b. Minutes of the Staffing Committee Meeting held on the 2nd June 2023.
- c. Minutes of the Annual Parish Meeting held on the 2nd June 2023.

6. Matters Arising from previous minutes not covered elsewhere – to receive an update from the Clerk. ¹

Updates from the Clerk on actions from previous meetings still ongoing, not covered elsewhere and which currently require no further actions agreeing or decision resolving. ¹

7. 2022-2023 audit:

- a. To receive the internal audit report and certificate for 2022-2023 and to agree any actions. (To be circulated.)
- b. To note and ratify that the Exemption Certificate was signed at the meeting of the 23rd May 2023.
- c. To receive, consider and approve the Annual Governance Statement 2022-2023.
- d. To receive and approve the Accounting Statements of 2022-2023.
- e. To note the publication of accounts timescale.

8. Finance:

- a. To approve payments to be made .
- b. To receive and approve bank reconciliations and statements dated 30th April 2023.
- c. To receive and approve bank reconciliations and statements dated 31st May 2023.
- d. To receive receipts and payments to date.

9. To receive matters from the Cheshire East representative present. ²

- a. To invite Cheshire East Councillors present to provide an update on any Cheshire East Council matters relevant to Church Lawton Parish Council.
- b. To receive any further updates on the Cheshire East Expenditure of the Ward budget. (Note – this is shared across Odd Rode Ward.)

10. Policies: To receive and consider approval of the draft media, social media and communication policy.

11. Communications and Community Engagement – to discuss and agree strategy.

12. Planning Matters

- a. To consider and agree responses to the following applications or defer to the planning and projects committee.
23/2202C Trent and Mersey Canal
Erection and Implement shed.
- b. To receive correspondence related to Grove Manor and agree any actions including deferral to the planning and projects committee.
- c. To receive updates on outstanding and recently approved applications.

13. Community Group update

14. Police update: To receive a police and PCSO report from the Clerk.

15. Community Speed Watch: To receive an update on Community Speed Watch.¹

16. Environmental Improvement:

- a. Canal and River Trust liaison
- b. Lengthsman Service update and further work.

- c. Locations for further bench installation.
- d. Planting on the one-way street (Liverpool Rd West)
- e. Bulb Planting and wildflower beds
- f. Memorial or Coronation Tree locations.
- g. Waste bin provision. Working with ANSA.

17. Highways Issues: To receive any highways issues from the Clerk or members.

18. To receive any correspondence or other matters from the Clerk.¹

19. To receive any reports or items from Members.¹

20. Training/meetings and courses:

- a. To consider any training requirements.
- b. To note training attended.

21. Future Agenda Items

22. To agree Date of next meeting: 21st June 2023.

Matters to be considered with the Press and Public Excluded:

23. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

24. Staffing Issues

To receive a report in relation to staffing matters and to agree or otherwise any recommendations.

¹ Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.