



**CHURCH
LAWTON**
Parish Council

CHURCH LAWTON PARISH COUNCIL

1st October 2021

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

**WEDNESDAY 6th OCTOBER 2021 at 19:30pm
KIDSGROVE VICTORIA HALL**

The agenda for the meeting is set out below.

S Davies

Sue Davies (clerk)

A G E N D A

1. To receive apologies for absence.
2. Public Speaking – to allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
3. To receive any Declaration of Interests regarding Agenda items.
4. To resolve to co-opt the following onto the Council:
 - a) Mr Ken Newton
 - b) Mrs Bev Newton
5. To agree any changes to committees or working parties as a result of the above co-options.
6. To approve the Minutes of the Council Meeting held on Wednesday 30th June 2021. (Available on the website and circulated separately.)
7. To receive notes from an inquorate meeting held on the 8th September 2021
8. To receive and note the minutes of Committee Minutes: None to receive.

9. To receive matters from the Cheshire East representative present. ¹
10. Matters Arising from previous minutes not covered elsewhere. ¹
11. Finance (Clerk)
 - a) To note and approve receipts and payments since the last meeting noting the harvest festival donation which the clerk authorised in the absence of a Council meeting to do so. (Appendix 1)
 - b) To approve any further payments required noting the harvest festival donation which the clerk authorised the expenditure for in the absence of a Council meeting to do so. (Appendix 1)
 - c) To receive a Q2 budget report from the RFO and to resolve to agree any virements or budget changes recommended.
 - d) To receive an update on banking arrangements including the addition of the new members of the Council onto the online banking: K Newton and B Newton
 - e) To resolve to agree to apply for a Unity Bank credit card (Lloyds) and to agree the conditions of use.
12. Planning Matters
 - a) To consider and agree responses to the following applications:
[21/4046C 48, Liverpool Rd West, Proposed Extension and Alterations.](#)
 - b) To receive updates on outstanding applications.
 - c) To agree the date of the next Neighbourhood Plan Meeting and receive any other updates.
 - d) To receive notice of the Cheshire East Community Governance Review consultation and to agree a response or otherwise.
13. To receive an update on Community Infrastructure Levy allocations from the Clerk and to agree any actions.
14. Highways Funding allocated to Cheshire East ward councillors: To receive suggestions from members and to agree priorities for feedback to Cheshire East.
15. Cheshire East Council Bus Service Improvement Plan: To receive an update from the Clerk on the Cheshire East Council's Bus Service Improvement Plan and to consider and agree the Council's response to matters that are within scope of Cheshire East Council's Bus Service Improvement Plan (Appendix 4).
16. Lawton Memorial Hall:
 - a) To receive an update from the Memorial Hall representatives on Lawton Memorial Hall.
 - b) To note a meeting arranged for the 18th November at 7:30pm to discuss the ownership of the land and to feed back into Council and Memorial Hall Committee and recommendations and actions for approval. To agree the Parish Council representatives be the Clerk and Cllr Armstrong.
17. Community Speed Watch:
 - a) To receive an update on Community Speed Watch from A Armstrong and the Clerk.¹
 - b) The receive and approve quotes for the purchase of speed watch equipment for use by the group.
18. To receive an update on police matters:
 - a) To note a public meeting to be held on Wednesday, 13th October 2021
 - b) To note correspondence from ChALC regarding a pilot scheme for average speed watch cameras and to agree any actions.

- c) Other updates received.
- 19. Noticeboards – To review provision and to agree priorities with reference to the earmarked reserve available.
- 20. Environmental Improvement:
 - a) To receive an update from the Clerk and assistant Clerk on the provision of two operatives to work in the parish approximately monthly.
 - b) To consider and review quotes for the purchase and fitting of two benches for the land at Red Bull and to approve the purchase.
 - c) To consider and agree the Council's policy on the use of glyphosates. Note – many local councils either ban their use in their operations or severely limit them.
 - d) To note and receive an update from the Clerk on meetings with other parties re environmental improvements and to agree any actions.
 - e) To agree a date for the environmental working party prior to the next council meeting.
- 21. Highways and other matters requiring or already reported to Cheshire East:
 - a) To receive an update on matters and to agree any actions.
 - b) To consider and agree a system of keeping track of items reported to Cheshire East by the Clerk, Assistant Clerk or Members.
- 22. To receive feedback on the civic service held on the 26th September 2021 and to agree any actions.
- 23. To receive any correspondence or other matters from the Clerk and Assistant Clerk.¹
- 24. To receive any reports and matters from members.¹
- 25. Training/meetings and courses:
 - a) To consider and agree attendance at ChALC Annual Meeting (Wednesday 20th October at Canalside Conference Centre, Middlewich)
 - b) To consider any training requirements.
- 26. Future Agenda Items
- 27. To agree Date of next meeting.

Matters to be considered with the Press and Public Excluded:

- 28. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
- 29. Staffing matters: Assistant clerk end of probationary period and contract.
- 30. Councillor issues relating to retirement from Council.

¹ Please note that items raised not on the agenda as a specific item cannot be debated other than brief comment nor have any decisions made. These items are information only.