



**CHURCH
LAWTON**
Parish Council

**MINUTES OF THE COUNCIL MEETING HELD ON
WEDNESDAY 30th JUNE 2021, 19:30pm, KIDSGROVE VICTORIA HALL**

Present:

Cllrs: G Mitchell (chair); M Hicks, L Mackinnon, A Woodhead-Coates

Cllr E Wardlaw – Cheshire East Councillor

Clerk – Sue Davies Assistant Clerk – Chris Greenhalgh

The meeting started at 7:33pm

21-22/40 To Receive apologies for absence

Cllr A Armstrong

21-22/41 Public participation.

No public present.

21-22/42 To receive any declaration of interests regarding agenda items.

Cllr Mitchell declared an interest in agenda item 27 (minute ref 21-22/66) due to living in the vicinity of the proposal and the implications from that and living opposite a previously suggested site.

21-22/43 To approve the Minutes of the Annual Meeting held on Wednesday 5th May 2021.

The Council resolved to approve the minutes of the Annual Meeting of Wednesday 5th May 2021

21-22/44 To receive the minutes of the Annual Parish Meeting held on the 28th April 2021 and to note any actions arising.

The Council approved the minutes of the Annual Parish Meeting of 28th April 2021 and noted progress with the action to meet with the Developer of the potential Crematorium in Church Lawton

21-22/45 To receive and note the minutes of Committee Minutes.

None to receive.

21-22/46 To receive matters from the Cheshire East Council (CEC) representative present.

Cllr Wardlaw informed that an allowance of £4,200 per Councillor, per ward, had been provided for Highways Matters. It is proposed to pool with Cllr Redstone she and asked for any proposals from Parish Councils.

Cllr Wardlaw outlined that she had further contact from residents of the Spinney regarding parking, dog fouling and privacy. She is currently looking at options with the residents.

21-22/47 Matters Arising from previous minutes not covered elsewhere.

Invitation to the Civic Service will be progressed.

21-22/48 2020-2021 Audit

a. To receive the internal audit report and certificate for 2020/2021 and to agree any actions.

The Council received the internal audit report for the 2020/2021 financial year. The following points were noted:

- The Internal Auditor had noted that all supplier VAT numbers should be included in the submission. The Clerk reported that this had been done by handwriting them in on the copy sent to HMRC but that these weren't included on the copy supplied to the internal auditor.

b. To approve the Council's Exemption from External Audit certification.

The Council approved the exemption certificate which was signed by the Clerk and Cllr Mitchell.

c. To receive, consider and approve the Annual Governance Statement 2020/2021.

The Council considered the Annual Governance Statement and answered each question as a body and by a show of hands. The statement was signed by the Clerk and Cllr Mitchell.

d. To receive and approve the Accounting Statements of 2020/2021.

The Council received and approved the accounting statements for the 2020/2021 financial year which were already signed by the RFO and Cllr Mitchell.

21-22/49 Finance (Clerk)

a. To receive end of year documents for 2020-2021.

The Council received and noted the end of year documents for 2020-2021

b. To receive end of year bank statements and reconciliations dated 31st March 2021.

The Council received and noted the end of year bank statements and reconciliations dated 31st March 2021.

c. To note and approve receipts and payments made to date in the 2021/2022 financial year.

The Council received and approved the list of payments and receipts made during the year to date.

d. To approve any further payments required.

The Council resolved to defer this item.

e. To resolve to close the NatWest Accounts and have all money moved to the Unity Account.

The council resolved to close the NatWest Accounts and have all money moved to the Unity Account.

21-22/50 Planning Matters

a. To consider and agree responses to the following applications:

21/2742C - 44 Brown Avenue, Church Lawton, ST7 3EP

To remove existing roof and construct attic floor to provide additional family accommodation - amendment to planning consent 20/4296C.

The Council resolved that there was no objection to this application.

21/2587N – Vodafone Site 4574, Whartons Pool Farm, Cherry Lane, Church Lawton

This proposed development comprises the removal of the existing 17.5m mast and associated antennas and its replacement with a new technically superior 17.5m monopole mast complete with 6 antennas and associated enabling radio equipment and development works thereto. These works are materially similar to those approved via case 14/3759C but which has not been implemented and has now expired.

The Council resolved that there was no objection to this application.

21/2635C – 4 Brown Avenue, Church Lawton, ST7 3EE

Demolition of the existing Bungalow and single garage. Then the building of a new Bungalow and double garage.

The Council resolved that there was no objection to this application. Within the response to CEC Planning, it is be requested that considerations noted by the neighbour, in relation to parking and deliveries, is considered in the application.

b. To receive updates on outstanding applications.

A verbal update was provided by the Assistant Clerk.

c. To receive an update on Community Infrastructure Levy allocations from the Clerk.

An amount of over £4,000 has been allocated to Church Lawton.

Action: The Clerk to review how the CIL money can be spent and whether any further funds are expected.

d. To receive an update on the ongoing Cheshire East Community Governance Review from the Clerk.

The proposals include putting the part of Church Lawton bounded by the A5011 and Crewe Rd into Alsager. The purpose is to put the Wain Homes site wholly in Alsager. The Clerk reminded that at the pre-consultation phase, the Parish Council requested that the Barrows were to be kept in Church Lawton but the request was ignored with the proposal by Cheshire East that they move to Alsager.

It was further reported that CEC have voted for a full consultation. Cllr Wardlaw outlined that she spoke at a CEC Full Council meeting and with Brian Reed (Head of Democratic Services and Governance) to argue the impact on Church Lawton. The use of the local press was considered.

Action: The Clerk to write to Alsager Town Council to ask for support to keep the Barrows in Church Lawton.

e. To agree the date of the next Neighbourhood Plan Meeting and receive any other updates.

Date of meeting: 14th July 2021 on Zoom

21-22/51 To receive an update from A Armstrong on Lawton Memorial Hall.

Cllr Armstrong was not present but the Clerk informed there are plans to hold a meeting with the Council to discuss the potential transfer of the land and premises.

Action: The Council to meet with representatives from Lawton Memorial Hall.

21-22/52 To receive an update on Community Speed Watch from A Armstrong and the Clerk.

The Clerk outlined that Cllr Armstrong had met with the PCSO. A full update would be provided at the next meeting.

21-22/53 To receive an update on the website and resolve to update the theme at a cost of £200.

The council resolved to update the theme, of the website to assist with accessibility and useability, at a cost of £200.

21-22/54 To receive an update on police matters: To receive a report dated May 2021.

The note was included in the meeting pack.

21-22/55 Assets

a. To receive an update from the Clerk, Assistant Clerk and Cllr Mitchell on the recent asset checks conducted.

A brief update was provided on the Assets check undertaken by the Clerk, Assistant Clerk and Cllr Mitchell on 12th May 2021. The asset check will be recorded and

b. To agree that any actions identified, apart from the purchase of new assets, to be delegated to the clerk and assistant clerk to progress as long as any associated expenditure on individual items or tasks does not exceed that in the financial regulations that the clerk can authorise.

The Council approved subject to any spend not exceeding the Clerk's delegated authority.

21-22/56 Environmental Impact

- a. To receive an update from the Clerk and Assistant Clerk on the provision of two operatives to work in the parish approximately monthly. To note the cost each time of £194.22 from Congleton Town Council (already approved on a trial basis).**

To resolve to delegate to the Clerk and Assistant Clerk the management of this service, including prioritisation of work between council meetings, with updates to be brought to members for comment at each meeting.

The Council resolved to delegate to the Clerk and Assistant Clerk the management of the operatives from Congleton Town Council including prioritisation of work between council meetings, with updates to be brought to members for comment at each meeting.

It was noted that members should send any potential work they identify to the Clerk and Assistant Clerk and that a list of work undertaken will be kept.

- b. To consider and agree the Council's policy on the use of glyphosates.**

The Council resolved to defer this item.

Action: Assistant Clerk to ask for Congleton Town Council's policy on the use of glyphosates.

- c. To note and receive an update from the Clerk on meetings with other parties re. environmental improvements.**

The meeting was postponed, an update will be provided at a future meeting.

- d. To agree a date for the environmental working party prior to the next council meeting**

Date of meeting: 18th August 2021 on Zoom

21-22/57 Litter Picks

- a. To receive feedback on the recent litter pick.**

Several Councillors undertook a litter pick. This has been followed by a couple of community organised litter picks.

- b. To receive an update from the Clerk on the management of litter picks.**

The Clerk outlined that when lending equipment, the Council is not responsible for the management and health and safety of the litter pick and that this needs to be made clear to those borrowing the equipment. There is the potential, if asked by a community group, that the Council could insure and provide risk assessments for the activity. To be considered further at future meetings.

- c. To consider and approve in principle the purchase of any further equipment required.**

The Council resolved to defer this item to a future meeting.

21-22/58 To consider and agree a system of keeping track of items reported to Cheshire East by the Clerk, Assistant Clerk or Members.

The Council resolved to defer this item.

21-22/59 To receive any correspondence or other matters from the Clerk and Assistant Clerk.

None

21-22/60 To receive any reports and matters from members.

None

21-22/61 Training/meetings and courses: To consider any training requirements.

It was agreed that the Assistant Clerk would undertake the Introduction to Local Council Administration (ILCA) qualification at a cost of £125.

21-22/62 Future Agenda Items

The following were noted:

- Potential for memorial for HRH Prince Philip
- Potential for a Community Christmas Tree

Noted to let the Clerk know, in advance, if there are any items that Councillors would like to add to meeting agendas.

21-22/63 To resolve to approve the complete meeting schedule for 2021/22.

The Council resolved to defer this item.

21-22/64 To agree Date of next meeting.

Date of meeting: 21st July 2021

21-22/65 Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

The Council resolved to exclude the press and public for the next item. Cllr Wardlaw (Cheshire East Councillor) was invited to stay for this item as she was already aware of the business to be discussed.

21-22/66 To receive feedback from a pre-application meeting with Ivy May and representatives from Alsager Town Council followed by a meeting between Ivy May and some residents.

The Council were invited to a joint meeting with Alsager Town Council, called by the Developers relating to a site identified in Church Lawton. As yet, a planning application has not been submitted.

21-22/67 To consider ways to mark the resignation of a councillor.

Not covered.