



**CHURCH
LAWTON**
Parish Council

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON
MONDAY 25th JANUARY 2021, 7:30pm, USING ZOOM**

Present:

CLRs: G Mitchell (chair), N Harper; L Mackinnon; M Hicks; A Woodhead-Coates; A Armstrong

CLr E Wardlaw – Cheshire East Councillor

The meeting started at 7:30pm

20-21/88 To Receive apologies for absence

None

20-21/89 Public participation.

No public present.

20-21/90 To receive any declaration of interests regarding agenda items.

None

20-21/91 To approve the minutes of the meeting held on Wednesday 16th December, 2020.

Deferred to the next Full Council meeting.

20-21/92 To receive Matters from the Cheshire East representative present.

CLr Wardlaw reported on issues including the following:

- Flooding in various locations that have been reported.
- Some planning enforcement issues.
- The appeal at Alsager manor.
- Covid-19 update regarding care homes, care in the home and school updates.

20-21/93 Finance

Chair: CLr G Mitchell

Clerk: S Davies

a) To receive an update on the bank mandate changes

The Clerk stressed the urgency of progressing the bank mandates and that members need to forward the required information to her. It was agreed that, in addition to setting up the Unity Account, Cllr Mitchell and Cllr Armstrong be added to the NatWest Account to keep that operational.

b) To note receipts since the last meeting

The Clerk reported the receipts during the financial year including £45 Community Infrastructure Levy money. The Council resolved to approve the receipts.

c) To approve payments required

The Clerk reported the payments during the financial year including outstanding payments. The Council resolved to approve the receipts.

d) To receive a budget report from the RFO and to agree any virements and expenditure authorisation.

The Council considered the quote received for Microsoft 365 email provision from an accredited supplier. It was noted that the Clerk and assistant which each need improved email and file storage provision to comply with GDPR legislation. In addition, it was recognised there would be a benefit to councillors and there would be improved ability to ensure compliance with potential freedom of information and subject access requests. It was agreed further quotes were not required as the cost from approved suppliers varies little the Clerk had information from her Town Council where further quotes had been received to compare with Element Hosting.

The Council also resolved to approve authorisation of the expenditure of the Pear mapping software for the current year from general reserves and also for future years.

The Council resolved to create a £1200 budget line for laptops for two members of staff.

The Council resolved to approve the expenditure and the clerk was asked to put the order in to Element Hosting with money coming from general reserves.

e) To consider and agree the budget and precept requirements for 2020-21.

The Council considered the draft budget and precept prepared by the RFO and discussed each budget line. The Council resolved to approve the precept and budget for 2021-2022 shown in appendix 1.

20-21/94 To receive Planning Matters

a) To Consider and agree a response to the following:

20/4313C – Alsager Court, The demolition of an existing care home and the erection of thirteen dwellings and construction of an access drive.

The Council considered the application and resolved a response as detailed in appendix 2.

a) To receive an update on previous applications considered.

Updates were received on previous applications received by the Council.

Chair: Cllr G Mitchell

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Clerk: S Davies

20-21/95 To consider the Cheshire East active travel consultation and to agree, or otherwise, any response from Church Lawton Parish Council.

The Council considered the consultation and resolved to respond to highlight concerns regarding impact on local residents and businesses along with putting school children at risk in relation to drop-off and collections.

20-21/96 Fixed Assets: to note a review is due.

It was agreed that the Clerk, Cllr Mitchell and Cllr Armstrong will survey together once the weather improves. The Clerk was asked to initiate this.

20-21/97 Newsletter

The Clerk agreed to try and have a draft ready for the next meeting.

20-21/98 To receive and agree an updated schedule of meetings.

The following dates were agreed:
Planning Committee – Wednesday 3rd February
Full Council – Wednesday 17th February
Planning Committee – Wednesday 10th March
Full Council – Wednesday 24th March

20-21/99 To receive any reports and matters from members or the Clerk.

Cllr Harper updated members on his imminent house move.

20-21/100 Training/meetings and courses

The Clerk agreed to circulate training available and for members to contact her with their requirements so that places can be booked.

20-21/101 Future Agenda Items

No new items added.

20-21/102 Date of next meeting: Wednesday 17th February 2021.

2021-2022 Approved budget and precept

CHURCH LAWTON BUDGET AND EXPENDITURE 2019/2020 - BUDGET PRECEPT REQUIREMENTS 2020/2021								
Item	2016/2017 Expenditure	2017/2018 Expenditure	2018/2019 Expenditure	2019/2020 Expenditure	2020/21 Expenditure to date	2020/21 Predicted at year end	2021/22 Precept	2021/22 Budget
Improvements for the Community:								
New Notice Boards	£0.00	£0.00	£2,500.00	£4,684.00	£0.00	£0.00	0	5500
Cabinet for the Red Bull inc fitting		£0.00		£0.00	£0.00	£600.00	0	0
Defib costs				£100.00		£100.00	150	150
Environmental Improvement/repair								
Parish Handiman	£869.25	£571.00	£1,117.87	£866.93	£0.00	£0.00	0	0
Contractors such as Street Scape	£0.00	£0.00	£205.72	£0.00	£0.00	£350.00	0	1500
Repairs - Materials	£0.00	£0.00	£61.84		£0.00	£0.00	250	250
Community clean up material				£398.14	£0.00	£0.00	0	0
Canal Bank						£0.00	0	1000
Village planting schemes						£0.00	0	2000
Further bench provision							1200	1200
Donations	£341.66	£296.39	£128.29	£41.62	£0.00	£100.00	200	200
Grants inc Lawton memorial Hall		£1,000.00	£2,000.00	£0.00	£0.00	£1,000.00	2000	2000
Legal costs re land							0	2500
Footpath maps						£0.00	500	500
Mapping Software					£0.00	£140.00	160	160
Christmas Trees/decorations							2000	2000
Community Speed Watch Support							500	500
Display Boards					£0.00	£0.00	0	0
Printer and software	£0.00	£0.00	£59.99		£0.00	£60.00	0	0
New laptop	£0.00	£0.00	£0.00		£0.00	£1,200.00	0	0
LOGO development	£0.00	£0.00	£200.00		£0.00	£0.00	0	0
Projector and screen	£0.00	£0.00	£0.00		£0.00	£0.00	1200	1200
Chairman's allowance							250	250
Chairman's Badge	£0.00	£0.00	£131.04		£0.00	£70.00	80	80
Parish Annual Expenses:								
Clerk Salary + tax	£4,389.69	£5,235.00	£6,129.13	£6,536.70	£1,342.00	£4,000.00	6300	6300
Clerk w/ha	£207.96	£207.96	£207.96	£207.96	£51.99	£207.96	250	250
Clerk expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	0
Insurance	£536.93	£597.98	£470.00	£482.60	£495.58	£498.58	500	500
Stationery	£41.07	£119.00	£43.20	£194.56	£0.00	£200.00	120	120
Printer and ink cartridges	£160.92	£153.90	£274.97	£158.72	£0.00	£100.00	250	250
Postage costs	£11.00	£6.60	£11.00	£0.00	£0.00	£0.00	30	30
Audit Expenses	£126.00	£130.80	£113.00	£140.00	£142.20	£142.20	160	160
Payroll	£151.80	£100.50	£96.00	£132.00	£15.30	£15.30	150	150
Hall Hire - Council	£595.00	£330.00	£364.25	£356.00	£0.00	£0.00	0	500
Subcriptions	£801.35	£831.35	£865.76	£724.64	£708.64	£708.64	850	850
Website + email + software	£626.22	£164.22	£1,165.85	£894.00	£0.00	£1,500.00	1500	1500
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	50	50
Printing costs	£196.75	£0.00	£90.00	£0.00	£0.00	£0.00	200	200
Training - clerk and councillors	£333.40	£362.50	£160.00	£104.00	£0.00	£150.00	1000	1000
Newsletter	£0.00	£100.00	£106.00	£181.56	£0.00	£150.00	600	600
Councillor expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	0
Miscellaneous/bankline charges	£3.96	£0.00	£23.20	£17.20	£6.40	£15.00	50	50
Neighbourhood Plan								
Neighbourhood Plan - Reserves	£0.00	£381.60	£0.00				500	500
Room hire								
Questionnaire printing								
Neighbourhood Plan - Grant	£0.00		£2,247.20					
Total minus NP grant			£16,525.07					
TOTAL	£9,392.96		£18,772.27	£16,220.63	£2,762.11	£11,307.68	21,000	34000
Earmarked Reserves dated 25 Jan 2021:								
Unexpected election - £5000								
Noticeboard program- £3000								



PLANNING APPLICATION 20/4313C
ALSAGER COURT, CHURCH LAWTON

The demolition of an existing care home and the erection of thirteen dwellings and construction of an access drive.

Church Lawton Parish Council has no objection in principle to this application but wishes to make the following comments and requests:

1. Pedestrian safety for the inhabitants of these properties, should they be approved, and also visitors is of a grave concern. Sandbach Road North has poor visibility due to the topography and is wholly unsuitable for pedestrians. There are stretches near the egress of this proposed development with no footpath nor verges. The Parish Council feels it is imperative that the footpath along Sandbach Road North be extended to allow safe access into Alsager, Lawton Heath End and to the nearest bus stops. The Parish Council ask that S106 monies be requested for this purpose.
2. The Parish Council request that lighting to be provided, whilst being adequate and designed to improve safety, should also be sympathetic to the semirural nature of the vicinity.
3. The Parish Council feels clear road markings should be provided.
4. The Parish Council has some concerns regarding the car-parking spaces available. Where will visitors park? There are no other suitable nearby parking areas.
5. The Parish Council requests that trees are selected which are suitable in the longer term for such a development.