



**CHURCH  
LAWTON**  
Parish Council

**CHURCH LAWTON PARISH COUNCIL**

12/02/2021

To: All members of Church Lawton Parish Council

Dear Councillor,

You are summoned to a Council Meeting of Church Lawton Parish Council which will take place as follows:

**WEDNESDAY 17<sup>th</sup> FEBRUARY 2021 at 19:30 ON ZOOM**

Join Zoom Meeting

<https://zoom.us/j/8500224887?pwd=US9Ld2pIS0hCTjlrME42QUxMbzhzZz09>

Meeting ID: 850 022 4887

Passcode: 4JMH2P

The agenda for the meeting is set out below.

*S. Davies*

Sue Davies (clerk)

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**A G E N D A**

1. To receive apologies for absence.
2. Public Speaking – to allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
3. To receive any Declaration of Interests regarding Agenda items.
4. To note the receipt of the resignation of Cllr N Harper made in writing to the chair and effective from the 15<sup>th</sup> February 2021.
5. To receive nominations for and to elect a vice chairman of the Council for the remainder of the civic year.
6. To receive nominations for and to elect a chairman of the planning committee for the remainder of the civic year.
7. To agree the replacement to Cllr Harper on the Staffing Committee.
8. To approve the Minutes of the Meeting held on Monday 25<sup>th</sup> January 2021. (Circulated separately)

9. Matters arising (updates only)
  - a) Bank mandate update.
  - b) Email provision
10. To receive matters from the Cheshire East representative present.
11. Finance (Circulated separately)
  - c) To note receipts since the last meeting.
  - d) To approve payments required.
  - e) To receive a budget report from the RFO and to agree any virements required.
12. Lawton Memorial Hall – to consider and approve or otherwise a grant application received. (Circulated separately)
13. Lawton Memorial Hall – to receive feedback from the Lawton Memorial Hall Committee and to agree any Council actions (if any) required as a consequence.
14. Laptop provision – To receive quotes for laptop provision for two staff members and to approve the expenditure.
15. Assets check – To receive an update from the Clerk and to consider the damage incurred to several of the Council's assets.
16. To consider the following consultations: To consider a response or otherwise to the Cheshire East Contaminated Land Strategy. [Contaminated Land \(cheshireeast.gov.uk\)](http://cheshireeast.gov.uk)
17. Newsletter – to receive an update.
18. Community speed watch – to receive an update including consideration of potential grant monies available.
19. To receive and agree an updated schedule of meetings (all at 7:30pm):
  - Neighbourhood Plan Meeting – Wednesday 3rd
  - Planning Committee – Wednesday 10<sup>th</sup> March
  - Full Council – Wednesday 24<sup>th</sup> March
  - Planning Committee -
20. To receive any reports and matters from members or from the Clerk.
21. Future Agenda Items
22. To agree Date of next meeting: **Wednesday 24<sup>th</sup> March 2021**
23. Training/meetings and courses: To consider any training requirements.

**Matters to be considered with the Press and Public Excluded:**

24. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
25. To receive a recommendation from the staffing committee regarding the appointment of an assistant clerk and to resolve or otherwise to approve the recommendation subject to receipt of satisfactory references.
26. To receive draft contract of employment, employment particulars and induction program for review and approval.