



**CHURCH  
LAWTON**  
Parish Council

**CHURCH LAWTON PARISH COUNCIL**

16<sup>th</sup> March 2020

To: All members of Church Lawton Parish Council.

Dear Councillor,

You are summoned to an extraordinary meeting of Church Lawton Parish Council which will take place as follows:

**KIDSGROVE TOWN HALL 20th MARCH 2020, 19:00**

The agenda for the meeting is set out below.

Sue Davies (clerk)

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**A G E N D A**

1. To receive and, if requested, approve apologies for absence.
2. To consider and authorise extended leave from the Council for those who request it and are considered at risk as defined by government guidelines during the current situation.
3. Public Speaking – to allow any members of the press or public the opportunity to speak in accordance with Standing Orders.
4. To resolve that the recruitment of a new clerk is put on hold until after the current crisis around the Covid-19 situation and that the current Clerk, who's remains the Proper Officer and RFO of the Council in the interim to ensure essential Council functions continue. To further resolve that the current Clerk will make a log of hours worked, for approval by the chair and vice-chair, for reimbursement at the rate paid at the end of her contracted employment.
5. To resolve to approve emergency measures to ensure the Council can function through the Covid-19 situation. (Draft document circulated.)